



Pune District Education Association's

# College of Ayurved & Research Centre

(I.D.No. P.U./P.N./AYU./081/1990)

Sector No. 25, Pradhikaran, Nigdi, Pune-411 044 (Maharashtra State), India.

Phone - 020 - 27653965 / 27659578, Fax :- 020 - 27659578, Website - [www.pdeaayurvedcollege.edu.in](http://www.pdeaayurvedcollege.edu.in)

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## Internal Quality Assurance Cell

### Strategic Plan

Internal Quality Assurance Cell (IQAC) is established in PDEA's College of Ayurveda & Research Centre, Pune on 11<sup>th</sup> February 2020. Internal Quality Assurance Cell is recognized as a mechanism to build and ensure a quality culture at the institutional level. It is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the institute. Since quality enhancement is a constant process, IQAC works towards recognition of the goals of quality improvement, quality sustenance and academic brilliance.

This cell is working on regular basis with periodic meetings & periodical interactions. The IQAC maintains the quality of academic and administrative activity through various committees.

As per guidelines of NAAC, objectives of this cell are

1. Up gradation of performance of academic, extracurricular & administrative functioning through periodic meetings & periodical interactions.
2. To achieve academic and administrative excellence.
3. To emphasis on the performance of college for quality improvement
4. To optimize and integrate the modern methods of teaching, learning and evaluation.
5. To develop an Internal Quality Assurance system
6. To enhance the quality of staff by promoting and encouraging overall faculty development.
7. To enhance Infrastructure for Teaching-Learning and Administration.
8. NAAC Accreditation of the College with a good grade.





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9. To achieve Institutional vision & Mission.

10. Research sharing and networking with other institutions in India and abroad.

## Structure & Mechanism for IQAC:

**Structure:** The IQAC is constituted in institution under the chairpersonship of the Head of the Institution with heads of key academic and administrative units and a few teachers and a few distinguished educationists and representatives of the local management and stakeholders as members.

## The composition of the IQAC is as follows-

1. Chairperson: Head of the Institution
2. Teachers to represent all levels (Three to eight)
3. One member from the Management
4. The senior administrative officer (Office Superintendent)
5. One nominee each from the Local Society/Trust, Students and Alumni
6. One nominee each from the Employer/Industrialists/Stakeholders
7. One of the senior teachers as the Coordinator of the IQAC

The IQAC meetings are conducted at least once in every quarter. The quorum for the meeting shall be two-thirds of the total number of members. The Agenda, Minutes and Action Taken Reports are to be documented and maintained electronically in a retrievable format.





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## Functions:

- To develop the policies for the purpose of academic, extracurricular & administrative functioning.
- Development of Smart Classroom Facility in all the lecture hall.
- Conduction of FDP, ICT training programs.
- Installation of Clinical skill laboratory.
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes
- Dissemination of information on various quality parameters to all stakeholders
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Documentation of the various programmes/activities leading to quality improvement
- Augmenting the library through various subscriptions and purchasing of new books regularly
- Periodical conduct of Academic and Administrative Audit and its follow-up
- Development and application of quality benchmarks
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC





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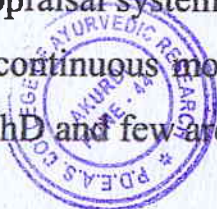
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### IQAC Activities -

1. Academic work monitoring by Academic director by supervising day to day activity with the help of Academic coordinator.
2. At the beginning of term IQAC with curriculum committee, prepares a strategic plan for teaching & learning activities.
3. Academic calendar, which indicates all curricular & extracurricular activities is prepared at beginning of academic session and is notified to student & staff through web link & notice board.
4. Promotion of ICT enabled teaching
5. IQAC encourages research, publications, paper presentations and participation in international, national, regional workshops, conferences & symposia.
6. IQAC instruct for the departmental meetings which should be conducted per month & teaching objective are decided (ATP) and innovative teaching inputs are discussed during the meeting.
7. IQAC, through members of academic coordinators & academic director give the input for different activities like teaching timetables, exam timetables, criteria for slow and advance learners and its evaluation, PTM, mentor - mentee scheme, activities regarding experiential training, hands on training, problem of the month, etc.
8. Guidelines for effective implementation of best practices.
9. Performance appraisal systems for teaching and non-teaching staff
10. As a result of continuous motivation and enhancement most of the faculty registered for PhD and few are on the verge of completing PhD.





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## Faculty development:

1. IQAC encourages for conducting various seminars/ workshops for the development of teaching and non-teaching faculty. E.g., MET: Medical education, Research Methodology workshop, CME: for teaching faculty.  
Tally or account related workshops: for non-teaching faculty.

## Research Activities-

Initiatives of IQAC in sensitizing or promoting research environment in the institution;

- i) Parent institute, Principal & IQAC are involved and promote research culture amongst the faculty & students. Adequate support is provided for the consultancy and extension activities. Research department of the college take care of day today research requirements for smooth functioning for research activities.
- ii) College provides all the infrastructural support for conducting research. College helps the faculty & PhD, PG students for their research analysis and guidance from various reputed national institutes, industries and Universities.
- iii) The College encourages and sponsors the faculty to attend research events, to submit research project and to publish research articles in peer viewed journals.
- iv) College also organizes scientific events like conferences, seminar and workshops to acquire updated knowledge and skill of the researchers. Regular lectures of well-known experts are arranged. Staff and students are stimulated to interact with them.





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IQAC take care of following points which are indirectly helping for maintaining quality of Institution.

- i) Implementation of energy conservational devices like LED bulbs
- ii) Waste management, e-waste management
- iii) Water conservation facilities like rainwater harvesting.
- iv) Green campus initiatives
- v) Disabled friendly environment

### Conduction of Meetings-

IQAC committee meetings will be held quarterly.



**Principal**

P.D.E.A'S

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## COMPOSITION OF IQAC COMMITTEE

Date of Constitution : 11.02.2020

SR NO.	NAME	DESIGNATION	POST
1.	Dr. Ragini R Patil	Principal	Chairman
2.	Shri Adv.Mohanrao Deshmukh	Stake holder & Legal adviser	
3.	Shri. Atmaram Jadhav	Management representative	
4.	Dr. Rajkumar Bobade	Vice-Principal	Co-ordinator
5.	Dr. Arti Firke	Asso. Professor	Co-coordinator
6.	Dr. Varsha Sane	Professor	Co-coordinator
7.	Dr. Swati Chobhe	Professor	Member
8.	Dr. Jayant Phadke	Professor	Member
9.	Dr. Shweta More	Asst. Professor	Member
10.	Dr. Yogini Kulkarni	Professor	Member
11.	Dr. Ila Bhor	Asso. Professor	Member
12.	Dr. Prashant Tople	Professor	Member
13.	Dr. Yogita Jamdade	Professor	Member
14.	Dr. Dinesh Naik	Asso. Professor	Member
15.	Mr. Pravin More	Administrative Staff/O.S.	Member
16.	Dr. Abhijiet Bhondawe	Alumni Representative	Member
17.	Ms. Snehal Raut	Student Representative	Member
18.	Mrs. Mugdha P. Sardeshpande	Community Representative	Member



  
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## COMPOSITION OF IQAC COMMITTEE

Date of Constitution : 01.01.2021

SR NO.	NAME	DESIGNATION	POST
1.	Dr. Ragini R Patil	Principal	Chairman
2.	Shri.Adv. Mohanrao Deshmukh	Stake holder & Legal adviser	
3.	Shri. Atmaram Jadhav	Management representative	
4.	Dr. Rajkumar Bobade	Vice-Principal	Co-ordinator
5.	Dr. Arti Firke	Asso. Professor	Co-coordinator
6.	Dr. Varsha Sane	Professor	Co-coordinator
7.	Dr. Swati Chobhe	Professor	Member
8.	Dr. Jayant Phadke	Professor	Member
9.	Dr. Shweta More	Asst. Professor	Member
10.	Dr. Yogini Kulkarni	Professor	Member
11.	Dr. Ila Bhor	Asso. Professor	Member
12.	Dr. Madhuri Mahadar	Asso. Professor	Member
13.	Dr. Yogita Jamdade	Professor	Member
14.	Dr. Dinesh Naik	Asso. Professor	Member
15.	Mr. Pravin More	Administrative Staff/O.S.	Member
16.	Dr. Bhondawe	Alumni Representative	Member
17.	Ms. Snehal Raut	Student Representative	Member
18.	Mrs. Mugdha P. Sardeshpande	Community Representative	Member



  
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Date of Constitution : 11.02.2020

Date of Amendment : 11.05.2023

SR NO.	NAME	DESIGNATION	POST
1.	Dr. Ragini R Patil	Principal	Chairman
2.	Shri Adv.Mohanrao Deshmukh	Stake holder & Legal adviser	
3.	Shri. Atmaram Jadhav	Management representative	
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8.	Dr. Anuja Wadadekar	Asso. Professor	Member
9.	Dr. Shweta More	Asso. Professor	Member
10.	Dr. Yogini Kulkarni	Professor	Member
11.	Dr. Ila Bhor	Asso. Professor	Member
12.	Dr. Madhuri Mahadar	Asso. Professor	Member
13.	Dr. Yogita Jamdade	Professor	Member
14.	Dr. Dinesh Naik	Asso. Professor	Member
15.	Mr. Pravin More	Administrative Staff/O.S.	Member
16.	Dr. Shambhavi Iyyer	Alumni Representative	Member
17.	Ms. Gayatri Kenjale	Student Representative	Member
18.	Mrs. Mrunal More	Community Representative	Member



  
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